

IEC/TC organization

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IEC/TC64 Chairman

IEC TC/SC activity

■ Technical Committee (TC) establishment

- TC is set up by IEC Standardization Management Board (SMB)
- TC reports to SMB
- TC is in charge of a “Technical Activity”

■ Sub Committee (SC) establishment

- SC is proposed by a TC
- SC reports to parent TC

IEC TC/SC activity

■ Participation in the TC/SC work

- Any National Committees (NC) member of IEC
 - NC is “P” member of TC/SC if active participation
 - NC is “O” member of TC/SC if following activity
- “P” and “O” member vote on TC/SC documents

IEC TC/SC officers

■ TC/SC chairmanship

□ Appointment

- Nomination done by TC Secretariat
- Appointment by SMB for TC and by parent TC for SC

□ Mandate

- First mandate is 6 years
- Possible extensions for 3 years

■ TC/SC chairman responsibility

□ Guide secretary

□ Conduct plenary meetings

□ Take decisions at enquiry stage

□ Advise SMB on important matters

□ Ensure implementation of SMB decisions

□ Propose and implement Strategic Business Plan (SBP)

IEC TC/SC officers

■ TC Secretariat

- ❑ Allocated to NC by SMB
- ❑ NC to allocate the task to Secretary (person)

■ SC Secretariat

- ❑ Allocated to NC by parent TC
- ❑ NC to allocate the task to Secretary (person)

■ TC/SC secretary responsibility

- ❑ Issue on time working documents (NP-CD-CDV-FDIS)
- ❑ Register working groups convener (WG-MT-PT)
- ❑ Prepare plenary meetings and record decisions
- ❑ Issue report to SMB (TC) and to parent TC (SC)
- ❑ Advise chairman and WG conveners on procedures
- ❑ Keep contact with IEC Chief Executive Officer (CEO)

IEC TC/SC experts

■ TC/WG expert

- ❑ Individuals with specialized knowledge in a technical field.
- ❑ Appointed by a TC or SC or by NC
- ❑ They serve in a personal capacity

■ TC/SC conveners

- ❑ Expert responsible for the activities of a Working Group (WG)
- ❑ TC Secretary invites NC for nominations to Convener position
- ❑ Ensures that WG experts have appropriate briefing on procedures
- ❑ Prepare and send draft to the TC Secretary
- ❑ Judges the state of readiness of draft standards for enquiry

■ TC delegates

- ❑ Experts appointed by NC
- ❑ Represents their NC in TC, SC or BTTF meetings

IEC NC

CLC TC/SC activity

■ Technical Committee (TC)

- ❑ Number of CLC/TC: 64
- ❑ TC shall mainly consider IEC work (Mirror TC)
- ❑ TC is set up by CLC “Bureau technique” (BT)
- ❑ TC reports to BT
- ❑ TC is in charge of a “Technical Activity”

■ Sub Committee (SC)

- ❑ Number of CLC/SC: 14
- ❑ SC is proposed by a TC with large program of work
- ❑ SC reports to parent TC

CLC BTTF activity

■ BT Task Force (BTTF)

- Number of CLC/BTTF: 11
- Technical body set up by and reporting to BT for
 - a specific short term standardization task
 - within a given target date
- Convenorship
 - BT allocates the convenorship CLC NC
 - NC appoints the convener
- Membership
 - Appointed by CLC NC

CLC BTWG activity

■ BT Working Group (BTWG)

- Number of CLC/BTWG: 13
- Set up by and reporting to BT when need for
 - Technical information, or
 - Advice, Study or Rules
- Convenorship
 - Decided by BT
- Membership
 - Decided by BTBT decides its composition